



Satellite Learning Sheet

Thursday, August 22nd

Satellite Work Completion Grade

3	All assignments are completed and turned in on time.
2	Some assignments are missing, incomplete, or turned in late.
1	No assignments are completed.

Student's Name: _____

MEMO	Hi 5 th Graders! For our first Satellite Day we will focus mainly on school and classroom information and procedures. Some of the activities will be for your parents to complete or for you and your parents to complete together.
Parent Initials	MEMORY VERSE / BIBLE
	1. <u>Weekly Verse</u> : "Children, obey your parents in the Lord, for this is right." Ephesians 6:1 2. <u>Discussion Question</u> : How does obeying your parents help you grow closer to God?
	READING / LANGUAGE ARTS / WRITING
	1. Fill out and decorate the number 5 with all of your favorites, goals, etc. Make it look great! 2. <u>PARENTS</u> : Please complete <u>All About My Child</u> .
	DISMISSAL PROCEDURES
	<u>PARENTS</u> : Please read through the Classroom Dismissal Procedures with your child.
	CLASSROOM HANDBOOK – Complete with your parents!
	1. <u>Head over to my website</u> : www.atkinsclass.com and take a moment to look around. You will be able to find all sorts of information here throughout the year including newsletters, book reports, projects, and links to online learning sites. 2. Read through the <u>Classroom Handbook</u> on my site. Parents, if you have any questions or concerns, please let me know via email so I can address them right away. 3. I have read and understand the Classroom Handbook: Parent Initials _____ Student Initials _____
	SEESAW
	1. Log in to your SeeSaw account (find the log-in information in your binder) 2. Complete <u>Unscramble the Hidden Message</u> . - Use the pointer tool to move the flashlight and find the hidden letters. - Drag the letters to the spaces at the bottom of the page. - Unscramble the letters so the sentence makes sense. *If you are unable to log in to Seesaw, please send me an email so I can help you get logged in. ☺

Parent Comments (questions/concerns):

Unique Fact About ME

Wow

th

MY FAVORITES

1 Favorite Food:

2 Favorite Animal:

3 Favorite Game:

4 Favorite Color:

ABOUT my FAMILY

What SPARKS my interest

SONG that I love

MY Birthday

My Teacher:

Area I shine in

My GOAL for this year

HASHTAG that describes ME

#

TRAVELED

A place I have

Hi! my name is



All About My Child



Child's Full Name: _____

Preferred Name: _____

What motivates your child? (Likes/dislikes/hobbies)

Are there any academic goals you have for your child this year?

**Any personal or medical problems that I should be aware of:
(please include dietary restrictions)**

Thank you so much for taking the time to complete this form!

I am looking forward to partnering with you to make this year a success for your child!

CMPA Dismissal Procedures

Our goal during dismissal is to maintain a **safe, orderly, and efficient** process that respects everyone's time and fosters a smooth transition from school to home.

For Students

- **Wait in Your Designated Area:** Remain in your assigned dismissal space, seated or standing quietly, actively **listening and watching** for your name to be called.
- **Be Ready:** Have belongings packed and ready to go when your ride arrives.
- **Phones Away:** Cell phones should remain **put away** until you are leaving campus.
Exception: You may use your phone to contact a parent/guardian for ride coordination.
- **Behavior Expectations:**
 - If you disrupt dismissal or fail to follow phone procedures, you will be sent to the office to check in with staff.
 - Your parent/guardian will then need to park and come inside to pick you up.

For Parents/Guardians

- **Windshield Signage:** Please display a **clearly visible sign** in your front windshield with your **last name** and **student's grade level(s)**. This helps staff communicate quickly and accurately.
- **Stay in Vehicles:** Remain in your vehicle unless directed otherwise. Please no yelling or hanging out the windows.
- **Use designated cross walks:** If picking up your student on the patio or inside please use marked cross walks for your safety.
- **Require extra time?:** If you need extra time for loading, please park and allow student(s) to walk to you. Examples: multiple children, sports equipment, help with car seats, etc.
- **Be a good neighbor:** Please do not park in the neighboring parking lots such as Blind Appeal.
- **No Impromptu Conferences:** Dismissal time is **not** the time for teacher conferences. If you have questions or need to discuss your child's progress, please schedule an appointment with the teacher.

For Teachers & Staff

- **Parent Reminders:** If parents begin discussing student matters during dismissal, kindly redirect them by requesting they schedule an appointment.
- **Consistency:** Enforce the same expectations for all students and parents to maintain fairness and efficiency.
- **Support Duty Staff:** Monitor your assigned area, assist with calling names, and ensure students are attentive and ready when called.

CMPA Dismissal Flowchart – Quick Reference

STUDENTS

1. **Go to your designated dismissal area.**
2. **Watch & listen** for your name to be called.
3. **Have belongings ready** to go.
4. **Phones away** until leaving campus >> **Exception:** contacting parent/guardian for ride coordination.
5. If disruptive or not following phone rules → **go to office** → parent must park & come inside.

PARENTS/GUARDIANS

1. **Place sign in windshield** (last name + student's grade level(s)).
2. **Pull forward** when directed by staff.
3. Remain in vehicle unless otherwise directed.
4. **No conferences during dismissal** — schedule an appointment for discussions.

STAFF/TEACHERS

1. Monitor assigned dismissal area.
2. Assist with **name calling** and directing students to cars.
3. Ensure students are **attentive, safe, and ready** when called.
4. Remind parents of appointment policy when needed.
5. Send disruptive students or phone violators to the office.